North Dakota Department of Public Instruction

Best Practices for Success: North Dakota Academic Progression of Learning & Understanding of Students (ND A+)

Please review this document and the **ND A+ Interim Administration Guide** [Administration Resources | ND A+ Portal (mypearsonsupport.com)](https://www.mypearsonsupport.com) in advance of student testing.

Important Dates

The ND A+ Interim Assessment windows are listed in the table below.

Interim	Dates
Fall Administration	September 9–November 1, 2024
Winter Administration	December 9-Feb 21, 2025
Spring Administration	March 17-May 16, 2025

Key Terms

- **North Dakota Academic Progression of Learning & Understanding of Students (ND A+)** – An assessment system including summative, interim and formative assessments
- **TestNav** – the testing platform used to deliver ND A+ Interim Assessments to students
- **LaunchPad** – the authentication tool that educators will use to access ADAM
- **ADAM** – the assessment management platform where test coordinators manage test administrations, and all educators can review ND A+ Interim Assessment results
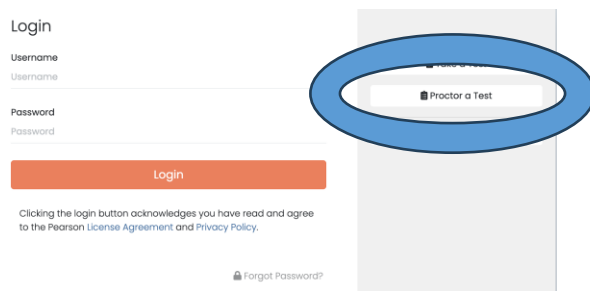
Resources

- **ND A+ Interim Assessments information:** Visit [Home | ND A+ Portal (mypearsonsupport.com)](#) to view support documentation, such as the ND A+ Interim Administration Guide, Accessibility and Accommodations, and Report Interpretation guides, training modules and videos, and practice tests.
- **ND A+ Interim Assessments Support**: Call:1-888-293-0318
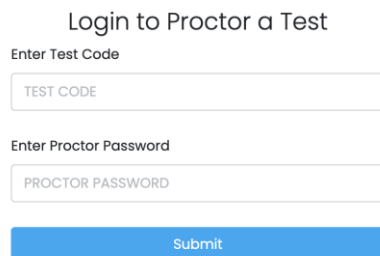
System Access

Depending on the user, there are different ways to access the appropriate platform. For example, students use TestNav and not ADAM. Teachers and administrators will access ADAM administration activities through LaunchPad and proctors will access ADAM directly. Examples of this follow below.

Proctors

1. Enter [ADAM | Administration (adamexam.com)](#) into your browser to open **ADAM. Note**: Do not login.

2. Click **Proctor a Test.**

3. Enter the **Test Code** and **Proctor Password.**
4. Click **Submit** to open the **Proctor Dashboard.**

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Educators

1. Go to https://launchpad.pearson.com/#/ to open the **Log In** window.

Login

Username
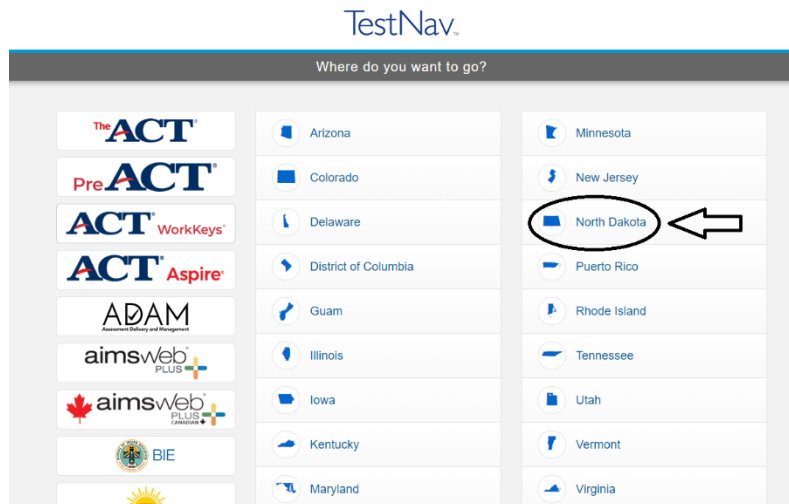
Username

Password

Password

Login

Clicking the login button acknowledges you have read and agree to the Pearson License Agreement and Privacy Policy.
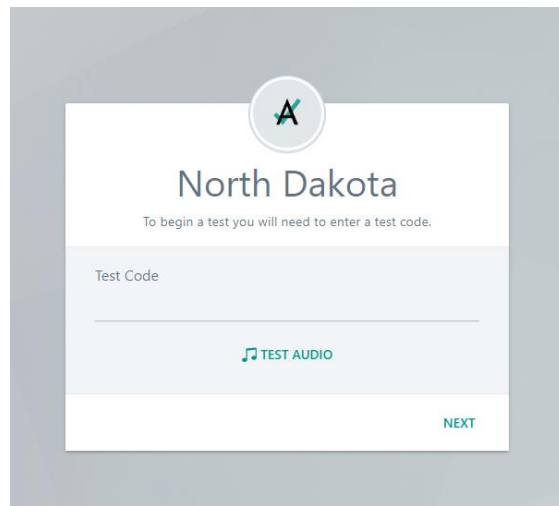
2. Enter your **Username** and **Password.**
3. Click **Login**.

Students

1. After clicking the TestNav app, the following screen displays. Students should **click North Dakota** to open the Welcome screen. **(Students should NOT select ADAM from this screen.)**
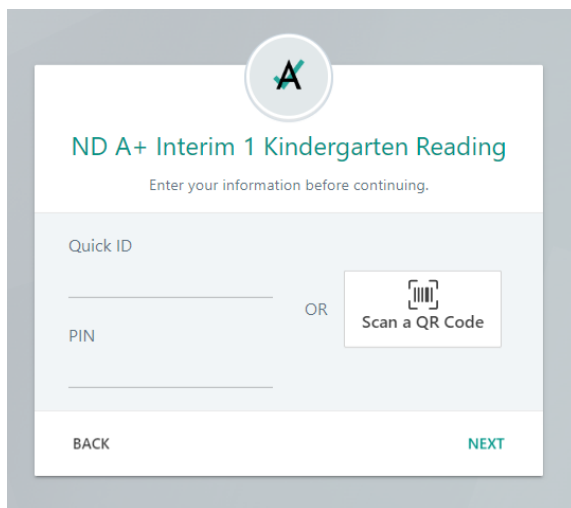

TestNav.

Where do you want to go?

The ACT	Arizona	Minnesota
Pre ACT	Colorado	New Jersey
ACT WorkKeys	Delaware	North Dakota
ACT Aspire	District of Columbia	Puerto Rico
ADAM	Guam	Rhode Island
aimsweb PLUS	Illinois	Tennessee
aimsweb PLUS CANADIAN	Iowa	Utah
BIE	Kentucky	Vermont
	Maryland	Virginia

2. Instruct students to enter the test code and click Next.
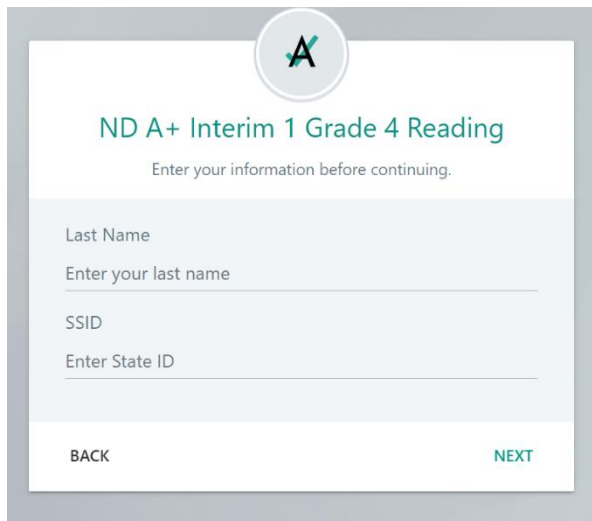
3. Instruct students to enter the requested information.

K-2 Students

3rd Grade and Above

4. Click **Next.**

Preparing for the Assessment: Technology Team Tasks

- See the [Technology Setup | ND A+ Portal (mypearsonsupport.com)](#) section of the **ND A+ Portal** for information on system requirements, guidelines, and installation steps.

- If a testing device has not been previously used for a TestNav test, the TestNav app must be installed.

- Testing devices previously used for a TestNav test must be running the most current version of the TestNav app. Depending on the operating system (OS), TestNav might require a manual update. The [TestNav App Updates (pearson.com)](#) page provides details.

- For grade K-HS students *using a Spanish math form*,

  Technology personnel must install or change the system language *and then restart each device* that these students will use to test. Follow instructions in the articles for each operating system below:

  - Windows - [Language Packs for Windows](#)
  - macOS - [Change the language your Mac uses](#)
  - ChromeOS [Manage your Chromebook's languages](#)

Preparing for the Assessment: District Assessment Lead Tasks

From the Home | ND A+ Portal (mypearsonsupport.com) page:

- Review the **ND A+ Interim Assessments Administration Guide** and the **Accessibility and Accommodations Guide** Administration Resources | ND A+ Portal (mypearsonsupport.com)

- Read and then provide school test coordinators with the **School Test Coordinator Tasks (Eligibility Scheduling Method)** Administration Resources | ND A+ Portal (mypearsonsupport.com)

- Optionally, send the **ND A+ Interim Assessments Introductory Family Letter** ND A-Plus Interim Assessments Introductory Family Letter_v1.0_Final.pdf (mypearsonsupport.com)

- Assign accommodations to students as needed at least a day before students' test using the instructions on the Updating Student Accommodations (pearson.com) page
  Note: Math includes universal dynamic text to speech.

Confirm all school-based test coordinators have the School Admin role in ADAM:

1. Open **Rostering** > **Users.**

2. Filter by **Role** and select **School Admin**,

3. If any school test coordinators are missing from the list (and have the role of teacher instead), send a list of their names to the Department of Public Instruction at dpiassess@nd.gov and their user permissions will be adjusted in ADAM.

Preparing for the Assessment: Tasks for the School Test Coordinator

From the ND A+ Portal, review the following:

- **School Test Coordinator Tasks (Eligibility Scheduling Method)** PDF to determine the proctor method and take the necessary steps to prepare. Administration Resources | ND A+ Portal (mypearsonsupport.com)

Preparations for the Proctor

- Review the **Quick Guide for Creating Proctor Groups PDF**, if you need to create proctor sessions. [Quick Guide for Creating Proctor Groups in ADAM (mypearsonsupport.com)](mypearsonsupport.com)

- Review the [Proctoring or Monitoring Tests (pearson.com)](pearson.com) (scroll down on the page to view – the instructions on this page show how to access when logged in, but for this administration, login is not required).